Liard First Nation

JOB DESCRIPTION

Position: Community Health Representative Assistant (CHRA)
Department: Health and Social
Supervisor: Director Health and Social
Type: Permanent, Full-time (35 hrs/week)
Wage: $20-$30 per hour

Job Summary
Reporting to the Director Health and Social, the Community Health Representative Assistant is responsible for working directly with the CHR and Homecare Coordinator by connecting community resources, assisting and promoting activity based and cultural events, programs and camps for community members, including children and Elders.

Main Duties
- Assisting the CHR and HC connecting with community members
- Promoting Health and advocating for community members making links to various services
- Helping with organizing, promoting workshops and distributing information for Addictions awareness
- Assisting with cultural and traditional practices as per CHR and HC direction such as drum making, beading, Medicine making, traditional knowledge etc.
- Helping Build community resources with the direction of CHR
- Assisting with after school programs once in place
- Being involved in cultural camps and activities as per CHR direction
- Assisting in community events with CHR and HC, that tackle loneliness and isolation, particularly among the elderly and other isolated members
- Fostering a cooperative and collaborative working environment, as a member of the Health and Social Team
- Other duties as required by the Director Health and Social

Education and Experience:
- A combination of education and experience relating to cultural practices and health promotion
- Experience working with Youth and/or Elders is an asset.

Knowledge & Skills
- Knowledge base in food skills and community health initiatives
- Ability to work pleasantly and effectively with a wide range of people of different ages and cultures, in potentially volatile and emotionally charged situations.
- Ability to work respectfully with others in a cross-cultural environment.
- Tact, intuition and diplomacy, strong work ethics and good judgment and ability to work well in a team environment.
- Good computer and administrative skills (including MS Office)

Decision Making
This position is responsible to the Health and Social Director and to Liard First Nation Members. The incumbent is provided direction on a daily and/or weekly basis and works collaboratively with other Health & Social department staff in taking initiative within established policies, procedures, objectives, and priorities. Decision-making is limited to organizing, scheduling and prioritizing assigned tasks.

Impact/Accountability
This position is accountable for compliance with legislation, establishing and meeting project work plans, effective performance of duties contributes to the health and well-being of Liard First Nation members.

Conditions of Employment/Working Conditions
- This position will be required to travel within and outside of the Yukon.
- Some overtime and weekend work will be required.
- The position often works with clients experiencing trauma and/or emotional stress.
- Valid class 5 Yukon Driver's License is an asset
- Standard First Aid/CPR or willingness to obtain
- Criminal Record Check/Vulnerable Sector Check

Approved by:

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Director Health & Social Executive Director

I understand the above as representative of the duties I will perform in this position.

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Employee