

November 23, 2021

**Seeking Proposals – due December 6, 2021 - Yukon First Nations Mural - CIRNAC
Yukon Region Client Services Office**

The Yukon regional office of Crown-Indigenous Relations and Northern Affairs Canada is currently seeking informal proposals for a **Yukon First Nations themed mural on canvas** (approximate size 20' X 9' or 6 m X 2.75 m) to make the reception/waiting area of our Client Services office (Rm 122, Elijah Smith Building, Whitehorse) more welcoming and culturally inclusive.

The **Scope of Work** below provides a detailed outline of what we're looking for.

Please submit a proposal (see **Proposal Requirements** below) by **end of day on Monday, December 6, 2021** to:

Kim-Mia Pronovost
415C - 300 Main Street
Crown-Indigenous Relations and Northern Affairs Canada, Yukon Region
Whitehorse, YT Y1A 2B5
kim-mia.pronovost@canada.ca
Fax: (867) 667-3801
Tel: (867) 333-0521

Note that the work in question may take place before and/or after April 1, 2022 – timing is to be confirmed.

PROPOSAL REQUIREMENTS

1. Two (2) proof of concept designs
 - Original designs, or digital images of the designs
 - Preferably in 8.5" X 11" (letter size)
 - For digital images, no more than 100 dpi if provided by e-mail – JPG preferred

2. A brief cover letter including:
 - Name and contact information of contractor
 - A short profile/biography of the contractor or team, and relevant experience
 - Short statements about the two (2) proofs of concept submitted
 - Detailed budget
 - Work Plan/timeline for completion

SCOPE OF WORK

The Contractor will deliver a **mural on canvas by (date TBC)** that meets the following criteria:

- Represents Yukon First Nations cultures and interests
- Supports making the Client Services waiting/reception area more welcoming and culturally inclusive for Yukon First Nations clients
- Approximate size 20' X 9' or 6 m X 2.75 m
- Maximum use of the available space
- Use of bright, vibrant, saturated colours
- Clear and visible within a small space
- Suitable for public of all ages
- Does not infringe or violate any copyright or other intellectual rights

The Contractor must be of First Nations, Métis, or Inuit ancestry. Preference will be given to Yukon First Nations applicants.

The Contractor will grant Crown-Indigenous Relations and Northern Affairs Canada and Indigenous Services Canada (and its successor departments) perpetual permission to display the mural at the Department's discretion.

The Contractor will retain copyright of the image, and will grant Crown-Indigenous Relations and Northern Affairs Canada and Indigenous Services Canada (and its successor departments) perpetual permission to use photographs, images and video clips of the mural for non-commercial promotional and information purposes.

DEPARTMENTAL SUPPORT

The Department will:

- Communicate with the Contractor to discuss the logistics and expectations of the project
- Provide the Contractor access to the space for logistical planning during regular business hours of 9:00 a.m. and 4:30 p.m., from Monday – Friday, with the exception of federal statutory holidays

Please note that CIRNAC may:

- Reject any or all proposals
- Discontinue this process without obligation or liability to any potential Contractor
- Negotiate with applicants