



## Junior Language Worker Job Opportunity

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**Position:** Junior Language Worker

**Department:** Language Department

**Supervisor:** Language Department Director

**Type:** Part-time; afternoons after school; more hours possible during school holidays

**Location:** Watson Lake, YT

**Compensation:** Dependent upon experience and skills

**Closing Date:** Open until filled

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Reporting to the Language Department Director, the Junior Language Worker is highly motivated, organized, and detail oriented; must be willing to learn; must have strong interest in the Kaska culture and language.

### Main Duties

- Helps with various tasks in the Language Department, such as copying, scanning, organizing, data entry, etc.
- Assists with language recordings, including equipment setup and tear down
- Helps with Language Department's events as needed
- Assists Elders working with the Language Department as needed
- Helps with distribution of posters and flyers in the community
- Performs other duties as necessary
- Maintains kind and respectful behaviour and interactions with supervisor, fellow co-workers, Elders, and all who are involved working with the Language Department.
- Contributes to creating a safe and welcoming atmosphere for all.

### Experience:

- Experience with technology
- Ability to work with Word and Excel is a plus

### Conditions of Employment:

- Regular school attendance required

### To Apply:

Please submit a letter of intent – why you want the job - to the LFN's Language Office or email [language@liardfirstnation.ca](mailto:language@liardfirstnation.ca). Preference will be given to Kaska members who meet the minimum requirements.

*Thank you to all who apply, however, only those selected for an interview will be contacted.*

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