



MATRIX
Camps | Logistics | Aviation Management

SEABRIDGE GOLD – 3 ACES

MATRIX

is a national company providing camps, logistics and aviation management services to a diverse range of clients in the resource and service sectors, focusing on safety, transparency, and cost effectiveness. After 20 years in business, we run efficiently as a drug and alcohol-free company; with over 250 employees annually, we offer excellent career advancements for all skillsets.

The MATRIX management team provides a safe and healthy work environment. Our rigorous occupational health and safety program ensures our workers have the resources to work safely at all our worksite.

We custom fit our services to our clients' specific needs, securing and managing the most appropriate equipment, products, services, people, prices, and timing on their behalf.

Job Requirements:

In this **role**, MATRIX is looking for an experienced **Housekeeper to assist Matrix Aviation Solutions and our Partners Seabridge Gold with the maintenance of the Three Aces Camp.**

We are inviting applications from the surrounding areas Watson Lake, Ross River, Whitehorse, and other local communities for Seasonal employment May 15th – September 15th based on rotations of 4 weeks in 4 weeks out.

Responsibilities:

- Perform tasks according to safe work practices and safe job procedures.
- Report all incidents and accidents immediately.
- Always practice good housekeeping in the work area.
- Wearing of PPE and social distancing of 2 meters **MUST** be always adhered to.
- Perform cleaning and sanitization of all surfaces, equipment in the shower and washroom areas, and any office space as required.
- Clean and sanitize common spaces at work site, TV room, Recreational room, Drillers Dry, Dining room, Laundry room.
- Sweep, Mop and sanitize floors as required.
- Ensure wet floor signs are visible and set up.
- Wash and replace bed linens/kitchen linens as required.
- Ensure the dryer lint vents are cleared of lint and debris.
- Sanitize the washing machines and dryers.
- Empty waste bins in the shower, washroom, common areas and office area as required.
- Sleeping quarters to be cleaned and sanitized before and after crew arrive/depart site, PPE **MUST** be worn.
- Ensure all cleaning supplies are properly labelled and stored in accordance with WHMIS.
- Ensure First Cook is aware of cleaning supplies and paper products that need to be ordered and the quantity required.

- As per direction from First Cook perform cleaning and sanitization of all surfaces, equipment, small wares, tables, and condiment accessories on the tables in dining room and kitchen area.
- Participate in daily Toolbox meetings.
- Any other duties as assigned by First Cook/Camp Manager

Required Knowledge & Experience

- Minimum of one (1) year working in a housekeeping role.
 - Organizational and problem-solving abilities.
 - Solid verbal and written communication.
 - Highly motivated, team-oriented individual.
 - Ability to work a rotation schedule.
 - Physical ability to lift and move a minimum of 50 lbs.
 - Ability to work and maintain a high level of performance working a 10 - 12-hour shift.
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Preferred Licensing & Certifications:

- WHMIS Certificate

How to Apply:

***Please note: The deadline for submissions and posting closes April 19th 2021.**

If you are interested in this position, please apply online at HR@Matrixco.ca with supporting documents and certificates Please note that references and a criminal record check is mandatory for this position. Preference will be given to applicants within the Yukon Territories.